

# ESCROW

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[www.TrulyUniqueProperties.com](http://www.TrulyUniqueProperties.com)

Once an Acceptable Offer Has Been Negotiated with the Buyer, Here is an Overview of the Necessary Steps to Consummate the Transaction:

- ❑ Continue to Market the Property for Any Back-up Offers That Would be Negotiated for your Benefit.
- ❑ Create a Time Line of the Contingency Dates That Must be Met by Both Buyer and Seller to Help Ensure an Efficient Transfer of Title.
- ❑ Coordinate and Attend All Buyer Inspections and Investigations of Your Property with Advanced Notice to You to Minimize Inconvenience.
- ❑ Assist You in the Process of Completing All Required Federal and State Mandated Disclosure Forms.
- ❑ Coordinate Scheduling of the Termite Report and All Required Water Conservation and Impact-hazard Glazing Certificates.
- ❑ Protect Your Interests Regarding All Subsequent Negotiations That May Arise as a Result of Any Inspections Performed on Your Property.
- ❑ Act on Your Behalf as the Liaison to the Escrow and Title Companies to Communicate Your Wishes During the Entire Period That the Property is Under Contract.
- ❑ Meet and Provide the Appraiser with Any and All Pertinent Information That Confirms the Value of Your Property to Facilitate the Loan Process.
- ❑ Monitor Every Contingency to Make Sure That the Process of Transferring Title is Proceeding on Course.
- ❑ Keep You Abreast of All Status Reports Pertaining to the Sale of Your Home.
- ❑ Assist in Solving Any Problems That May Arise During the Process.
- ❑ Assist You With the Logistics of Moving at the Close of Escrow So That the End Result is a Pleasant and Rewarding Experience for All Involved.



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